

Askham Bryan Parish Council

Parish Council Meeting to be held on Thursday 16 October 2025 at 7:30pm in the in the Village Hall

AGENDA

1. To elect a Chair for the meeting.
2. To receive and approve where requested apologies for absence.
3. To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests and to receive and consider any applications for dispensation.
4. Public Participation.
5. To **approve & sign the minutes** of the meeting of the Parish Council held on 28th August 2025.
6. **Planning Matters**
 - Planning Applications Received**
 - 25/01722/TCA - Helmsdale, 103 Main Street - Fell 1no. Sycamore (T3); up to one third crown reduction of 3no. trees (1no. Ash, 2no. Plum) - trees in a conservation area.
 - Planning Decision Notices Received**
 - 25/01485/FUL - Westwood Farm, Westwood Lane - First floor side extension. – Approved by the Local Planning Authority.
7. To receive the **North Yorkshire Police Crime Report**
8. Ward Councillor's Report
9. **Other Matters**
 - 9.1 To consider the adoption of an Information Technology (IT) policy.
 - 9.2 To consider Parish Council representation at the Remembrance Day parade.

Standing Agenda Item.

 - 9.3 Village Hall matters.
10. To consider **financial issues** as below
 - 10.1 Report of invoices to be paid (or already paid but not previously reported).
 - a) Monthly bank charges - £4.25.
 - b) Play Inspection Company - annual play inspection report - £155 + VAT.
 - c) Copy of the key to the notice board cut – Garforth Cobbler – Clerk expense - £5.00.
 - d) Fee to HM Land Registry for registration of previously unregistered land - the corner of Saint Nicholas' Croft and Main Street - £30
 - e) Repairs to the tractor lawn mower (replace lever control box assembly) – Garden and Estate Machinery Services - £112.89
 - f) Poppy Wreath for Remembrance Sunday - £19.99 + £4.50 delivery
 - g) Microsoft Office 365 Annual Renewal - £49.99 + VAT
 - 10.2 To receive the monthly report of budgeted income and expenditure to date versus actual.
11. To consider **Correspondence** received by the Clerk since the last meeting and agree further action where necessary (828-838) and to report on any posts made on Facebook.
12. To receive the Action Tracker.
13. **Date of next meeting.**

27th November.
To be held at the Village Hall at 7:30pm.